

Acoustofluidics 2022

19-21 October 2022
University of Glasgow, Scotland

GUIDELINES FOR REMOTE POSTER PRESENTATION

As a remote poster presenter it is your responsibility to have your poster presented at the conference. You may either print and ship your poster to the facility or print your poster in Glasgow and have it delivered to the conference. You are responsible for any and all charges with either option.

OPTION 1 – SHIP POSTER TO FACILITY

Your poster **MUST** arrive by **Friday, 14 October**. Your label **MUST** have the following information:

Raymond Sparrow
University of Glasgow
School of Engineering, College of Science & Engineering
Rankine Building, Oakfield Avenue
Glasgow, G12 8LT, United Kingdom

HOLD FOR: Acoustofluidics Conference, Poster # _____

OPTION 2 – PRINT POSTER IN GLASGOW

Your poster **MUST** be ordered by **Tuesday, 11 October**. Contact the following:

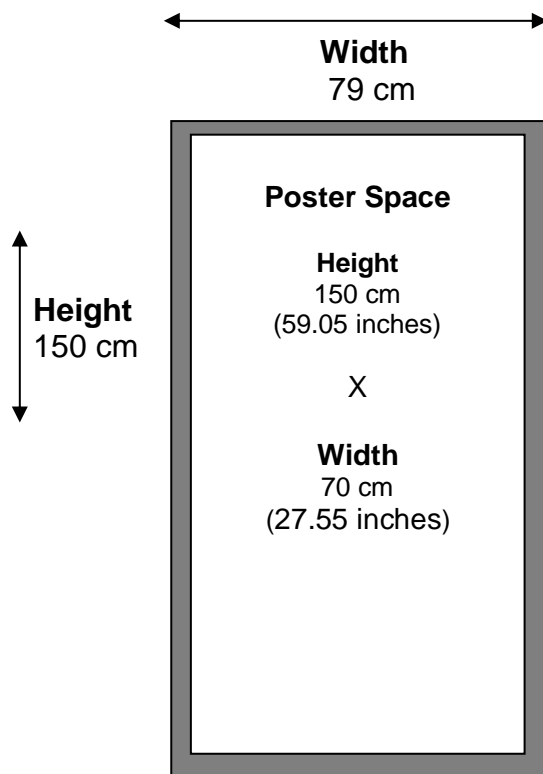
University of Glasgow Commercial Print Portal
<https://commercialprint.glasgow.ac.uk>
print.enquiries@glasgow.ac.uk
+44 (0)141 330 4261

- Register as a new user to complete submission.
- Credit card payment only.
- File must be a minimum of 300 dpi.
- In the order form you **MUST** add the following in the notice box to ensure delivery.
Acoustofluidics Conference 2022 ATTN: Raymond Sparrow
Poster # ____.



POSTER SIZE

- The actual space where you may place your poster is:
 - 150 cm high x 79 cm wide
 - Your poster CANNOT be larger than this. It may be smaller, if you wish.
- Portrait orientation.
- We recommend that you print your poster in A1 size.
- Do NOT laminate your poster. If a poster with thick lamination is rolled, it holds that form and wants to roll back up. The pins are not strong enough and the poster will just 'pop' off the board.
- Poster Diagram - Please note that diagram is not to scale.



Example of Poster Boards



EFFECTIVE POSTER PRESENTATIONS

- When planning a poster presentation, it is useful to keep in mind the advantages of a poster over a podium presentation. Posters are available for viewing throughout the afternoon and interested viewers have scheduled time for discussion, not just a few minutes.
- Carefully and completely prepare your poster well in advance of the Conference. There will not be time nor materials available for last minute preparation at the Conference.
- The title of your paper should appear at the top of your poster in CAPITAL letters. The size of the characters should be at least 2.5 cm (1") high. Below the title, place the authors' names and affiliations.
- It is important that you remember that the audience viewing your poster and listening to your presentation will be 6 feet (2 meters) from your poster. Please double-check your poster from 6 feet (2 meters) to ensure good readability.
- Use text sparingly. Use pictures, cartoons, and figures rather than text wherever possible. Bright colors will greatly enhance the attention of the viewer.
- Please be advised that audio-visual equipment will not be provided for poster presentations. You may bring your own laptop computer and run it off your battery (power will NOT be available).
- The flow of your poster should be from the top left to the bottom right.
- Make your poster as self-explanatory as possible, so that you will have time for in-depth technical discussions.
- The poster board will have your assigned number on it, so there is no need for you to include your number on your poster.